

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF RAVENNA METROPOLITAN DISTRICT

HELD
November 13, 2019

The Board of Directors of the Ravenna Metropolitan District held a special meeting, open to the public, on November 13, 2019 at 2:00 p.m. Notice of the meeting has been posted twenty-four hours in advance of said meeting within the boundaries of the District.

Attendance

Director in Attendance:

John Fredericks, President
Kevin Collins, Vice-President
Bill Airy, Secretary/Treasurer
Pat Vellone, Assistant Secretary (Absent/Excused)

Also in Attendance:

Alan D. Pogue, Icenogle Seaver Pogue, P.C. (via telephone)
Ted Snailum, TWS Financial (via telephone)

Call Meeting To Order

The meeting was called to order at 2:07 p.m. by Director Fredericks, noting that a quorum was present and confirmed his qualification to serve.

Conflicts of Interest

Mr. Pogue noted that notices of potential conflict of interest for Director Collins were filed with the Colorado Secretary of State's Office. Mr. Pogue advised the Board that pursuant to Colorado law, certain disclosures by the Board might be required prior to taking official action at a meeting. The Board reviewed the agenda for the meeting, following which Director Collins confirmed the contents of the written disclosure previously made stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present and Director Collins was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda


The Board reviewed the agenda. Director Airy motioned and Director Fredericks seconded to unanimously approve the agenda as presented.

Approval of Minutes

The minutes of the September 16, 2019 special meeting were presented. Upon motion by Director Airy and seconded by Director Fredericks, the Board resolved to approve the September 16, 2019 minutes as presented.

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Public Comment	There was no public comment at this time.
2020 Budget Hearing	Director Fredericks opened the 2020 Budget Hearing for the District to the public. Mr. Pogue reported that the notice of the hearing had been published on November 7, 2019 in <i>The Douglas County News Press</i> in accordance with state budget law. Mr. Snailum presented the 2020 Budget. The Board reviewed and discussed budget specifics. The 2020 Budget Hearing was continued to 10:00 a.m. on November 14, 2019.
Engagement of Auditor for 2019 Audit	Consider engagement of Fiscal Focus Partners, LLC for the 2019 Audit. Upon motion duly made by Director Airy, seconded by Director Fredericks, and unanimously carried, it was resolved to approve the 2019 Audit Engagement Letter with Barnes Griggs & Associates, PC as presented.
2020 Annual Administrative Matters Resolution	Mr. Pogue presented for approval the 2020 Annual Administrative Matters Resolution. The details of the resolution were reviewed with the Board. Director Airy motioned and seconded by Director Fredericks, and unanimously carried, the Board approved the 2020 Annual Administrative Matters Resolution as presented.
2020 Election Resolution	Mr. Pogue presented for approval the 2020 Election Resolution to the Board. Upon motion duly made by Director Airy, seconded by Director Fredericks and unanimously carried, the Board approved the 2020 Election Resolution.
Adjournment	At 2:57 p.m. the Board continued the meeting to 10:00 a.m. on November 14, 2019.



Alan D. Pogue, Secretary for the Meeting